



HoB PTA

Working together to support
all pupils and our school

HILL OF BANCHORY PTA CHILD PROTECTION POLICY FOR PTA MEMBERS & VOLUNTEERS

Hill of Banchory PTA aims to ensure that children and young people are protected and kept safe from harm while they are with volunteers in this organisation. In order to achieve this, we will ensure our volunteers are carefully selected, supervised, screened and trained where necessary.

Selection

All potential volunteers for PTA activities will sign a policy agreement form.

Screening

Volunteers for 'regulated work' will be asked to join the PVG Membership Scheme when identified as necessary by the PTA Members.

Supervision

- All volunteers should operate a system of mutual supervision at every event, i.e. every adult should make sure that other adults are acting appropriately and are not placing a child in a risky situation or putting themselves in a situation where they could be accused of harming a child.
- The *Hill of Banchory PTA* shall hold an incident book and each event will have a separate entry, giving the date and type of event and whether or not there were any incidents: this should be signed by two helpers. If any enquiries are raised at a later date, then the incident book will be used as evidence.
- If an adult need to deal with an incident during an event then they should inform another adult helper what they are about to do and why and then report back once they have dealt with it. This should be recorded in the incident book.

Hill of Banchory PTA will ensure that all volunteers are aware of this child protection policy and that they sign the agreement form to confirm this.

Hill of Banchory PTA will comply with the requirements of the Protection of Vulnerable Groups Act in that:

- We will not knowingly allow anyone who is barred from working with children, or under consideration, to work in a volunteer role with our organisation.
- We will advise Disclosure Scotland if an individual harms a child or puts a child at risk of harm.

HOB PTA Committee September 2020

Based on template provided by Connect is a trading name of Scottish Parent Teacher Council
Company No SC151086 Scottish Charity SC019168